



Holmes Chapel LAC Agenda
Summer Term
4.30pm 23rd May 2023



Chair: Roger Dixon/Richard Gregson

Clerk: Lisa Benskin

1. Welcome and Apologies for Absence *Chair*

- a. To welcome attendees to the meeting
- b. To receive and consider apologies

2. Declaration of Pecuniary or Other Interests *Chair*

To declare any potential interest or conflict of interest between an individual and the LAC as a whole in connection with the business to be discussed during the meeting

3. Declaration of any Other Business *Chair*

For Governors to notify the Chair of any other business they wish to be considered

4. Impact of this Meeting *Chair*

What we want to achieve by the end of this meeting:

5. Maths Curriculum Update – *Maths Lead Jenny Ackerley*

6. Minutes of the Previous Meeting and Actions *Chair*

- a. To receive and approve the Part 1 minutes from the Spring term meeting held on [7th February 2023](#)
- b. To review and consider the Part 1 Actions from the Spring term meeting held on 7th February 2023 (there were no part 2 actions)

	Action	Outcome
5	FG advised that she would provide a copy of the written report to LB to be uploaded to Governor Hub.	Complete
6	RD, JG and CJ advised that they continue their work on the 16 questions during the spring term. after meeting	Spring term
7	FG to provide to LB to upload to Governor Hub when available	Complete
9b	FG asked that Governors review the SDP and provide any comments in advance of the staff review session on 9th March 2023.	Complete
11b	LB to update TG, GH and GIAS following changes to LAC	Complete
14	FG to check that all required residential risk assessments had been completed.	Complete



c. Matters arising from the meeting Spring term meeting held on 7th February 2023.

7. Chairs Actions *Chair*

The Chair to report on any actions taken on behalf of the LAC since the last meeting

8. Finance *Head/SBM*

- To receive and review the [budget vs actual](#) figures for the Spring Term 22/23
- To consider the draft budget for 23/24 (*this may not be prepared for the meeting but will be published on Governor Hub for your approval in due course*)

9. Standards *Head/Principal*

- To receive a report on predicted pupil performance outcomes and discuss any mitigation, as well as drawing comparisons against national data. Consider in-year outcomes data for specific cohort groups.

[Holmes Chapel Standards Data Spring 22/23](#)

[Trust Standards Data Spring 22/23](#)

[Benchmarking Report Card](#)

- To receive information and updates with respect to preparations for the Summer Term Assessments

[Phonics Tracking April 2023](#)

- To consider the updated [Ofsted Inspection Data Summary Report \(IDSR\)](#)
- To receive and consider the PE and Sports Premium Impact Report

10. **Headteacher's Report Summer Term 2023** *Head/Principal*

- Review numbers on roll
- Attendance
- Exclusions
- Review incidents of bullying/racism/protected characteristics/peer on peer abuse

11. SEND

To receive an update on SEND needs, challenges and any support required in the school.

12. Governance *Chair/Clerk*

- To consider Governor wellbeing and any issues arising
- To receive any changes to the membership of the Governing Board
 - To note that the terms of office of Richard Gregson and Christopher Tottey-Gee expire on 18th July 2023 resulting in the need for a Parent Governor election this term.
- Governors self-review - [Governor Skills Audit](#) or 16 questions for LACs
- Cyber Security Training - all Governors to complete and provide certificates
<https://www.ncsc.gov.uk/information/cyber-security-training-schools#>
- To consider any Local Authority or Government updates requiring action
SEND & AP Improvement Plan Summary

13. Link Governor Reports *Chair*

- To note and consider the link Governor reports carried out during the Spring Term

Governor Visit – [Phonics](#) and [Phonics Reading Explained](#) (JG)

Governor Visit – [SEND](#) (CJ)



Governor Visit - [SEND May 23](#) (CJ)

Governor Visit - [English](#) (PC)

Governor Visit - [Pupil Voice](#) (CJ)

- b. To consider and allocate the Link Governor Visits to be carried out during the Summer Term

14. Trust Updates *Executive Team*

- a. To receive and note the [CEO's Spring Term report](#)
- b. To consider any additional Trust information to pass on to LACs from the Trustee Spring Term Meeting
- c. Does the LAC have any issues they wish to raise with the Trust?

15. Safeguarding *Chair*

- a. To receive and consider any Safeguarding reports
- b. To receive and consider any Health and Safety reports
- c. To note the reporting of accidents including any RIDDOR reportable accidents
- d. To receive details of any educational visits; review the arrangements for residential visits that take place before the next LAC meeting
- e. Ensure Governors have attended or watched recording of Safeguarding for Governors training

16. Personnel

[Personnel updates](#) including:

- a. Staff wellbeing
- b. Appointments and resignations

17. Impact Statement *Chair*

- a. Has the impact identified at the start of the meeting been achieved?
- b. To consider requests for items to be included in the Autumn term agenda

18. To consider the proposed dates for the 2023/24 meetings *Chair*

Autumn Term – 4.30pm Tuesday 17th October 2023

Spring Term – 4.30pm Tuesday 13th February 2024

Summer Term – 4.30pm Tuesday 21st May 2024

