



Overview

- To ensure that the school's buildings and grounds are well maintained and used as efficiently as possible
- To ensure that the school is complying with Health and Safety regulations
- To ensure the school engages with the local community
- To monitor and make recommendations re environmental issues

Organisation

The committee consists of a cross-section of governors and the head teacher. A full committee meeting will be held at least once a term; a quorum of 3 is required. In the autumn term there will be a membership review and election of chair and vice chair. A list of current membership is appended.

Guests will be invited to present on relevant issues from time to time.

The Health & Safety sub-committee will meet once a term to conduct Health, Safety and security tours of the school and to review H&S policies and Risk Assessments, reporting to the Premises and Community committee.

Premises

- Prioritise and monitor ongoing maintenance, refurbishments and building costs including health, safety & security issues
- Contribute to and monitor premises related actions on the sdp, ensuring effective use of the buildings/grounds
- In consultation with the Head teacher and Finance committee, to oversee premises related funding bids and tendering arrangements
- Monitor the progression of major building/refurbishment programmes and ensure necessary approvals/regulations are met
- Monitor external premises related reports e.g. the School Condition Assessment/School Suitability Survey
- Make recommendations as appropriate to the Finance committee/Full Governing Body
- Check the accident book once a term and consider any H&S recommendations
- Receive termly reports on fire drill procedures

Community

- Establish links with, and promote the school to the local community
- Explore opportunities for the community use/lettings of school premises and grounds
- Assess the impact on the school and surrounding communities of major building/refurbishment programmes
- Monitor the catchment area of the school and the impact of new housing developments

- Liaise with the local community/Cheshire East Council over issues re safe routes to school, traffic issues, litter etc

Environment

- Monitor the environmental performance of the school and take measures to promote good practice and reduce adverse environmental impacts

Review:

Autumn Term:

- School Premises Hiring Agreement
- Premises & Community Committee Terms of Reference and membership
- Asbestos Plan

Spring Term

- Health & Safety Policy
- Critical Incident Plan
- Receive and consider the Energy Performance Advisory Report

Summer Term

- Monitor effectiveness of ongoing premises and community related contracts
- Pre-school & Happy Days Lease arrangements